TERREBONNE PORT COMMISSION

**MINUTES**

**February 6, 2024**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Bill Purvis, President Presiding**

Present: Bill Purvis, Jacob Brown, Dan Davis, John DeBlieux, Joe Caldwell and Greg Landry

**Absent: Steve Crispino**

Staff: David Rabalais – Executive Director, Sonja Labat – Finance Manager and Wayne Lirette - Maintenance

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants Bill Blanchard – GIS, Craig Hebert, Jay Duplantis – All South, Amber Plessala – Delta Coast and Jacob Waitz**

###### Media: None

###### Guests: Nick LeBlanc with Danos and Tyler Ortego with Natrx

1. **WELCOME AND INVOCATION** 
   1. **Bill Purvis called the meeting to order and led with the invocation by Greg Landry and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION – Nick LeBlanc with Danos was present to give a presentation on the Cajun Coral and the Oyster Break. Tyler Ortego with Natrx was also present for any questions.**
3. **APPROVAL OF MINUTES AND ABSENCES**
   1. **A motion by Dan Davis and seconded by John DeBlieux approving the minutes of the January 9, 2024 regular meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
   1. **Reconciliation of finances were reviewed and approved for the month of January 2024 on a motion by Jacob Brown and seconded by Joe Caldwell. No opposition. Motion passed.**
   2. **A motion by John DeBlieux and seconded by Dan Davis to remove Chris Erny from the B1 Bank signature cards and add Bill Purvis. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT** 
   1. **Government Multi-Use Complex**
      1. **CBP (OFO) Expansion – Craig Hebert was present to give a project update. GSA’s system was tested today and does not work. They are handling their account reactivation and hoping that is all resolved by next Monday.**
      2. **David discussed the ICE lease renewal as it was submitted with a 10% increase. He also briefly discussed the additional space that they would like to build out.**
      3. **David discussed an estimate in the amount of $4,500 received from Will’s Electrical to connect the fuel tank to the generator. David advised that he would support the cost if GSA would allow the Port usage of the fuel tank during an emergency. A motion by Dan Davis and seconded by Greg Landry to hire Will’s Electrical to connect the fuel tank to the generator. No opposition. Motion passed.**
   2. **Other Port Projects**
      1. **HNC Deepening Study – Bill Blanchard with GIS was present to give a project update. He discussed 43 pipeline evaluations and the 14 pipelines on the Southern Reach. They held a meeting with Kinder Morgan on January 18th to discuss project costs. Danna Schwab will begin to review the legal aspects in regards to the responsibility of pipeline removal. GIS will follow up with Hilcorp and Kinetica for further discussion. A motion by John DeBlieux, seconded by Jacob Brown to approve the GIS invoices in the amount of $49,285.00. No opposition. Motion passed.**
      2. **HNC Maintenance Dredging (Corp) – David discussed his report. The dredging has been completed. Ray Newman plans to do cross sections soon. David advised that there is $6M in funding for the summer.**
      3. **HNC Rock Jetty – David advised that Capital Outlay was applied for. The grant writer that was hired for the BRIC grant has submitted it the GOHSEP then it goes to FEMA. The Port Security grant should come out in April and he plans to apply again.**
      4. **Bollinger Project – David advised that we are awaiting a CEA from the State.**
      5. **LED Site Certification – Amber Plessala with Delta Coast was present with an update. The field work is complete and they are beginning laboratory work. The title research is underway and the goal to submit is at the end of February.**
      6. **EDA Sewer Grant – Everything was submitted to South Central Planning who has submitted everything to EDA.**
      7. **David advised that at the last meeting the board gave the executive committee and the attorney authority to review the insurance quotes and make a decision regarding. The insurance renewal is due March 1st.**
      8. **David discussed the Parish Wide Security Grant as he received the agreement from the State. He will have Danna review the agreement and will not commit to anything other than the grant application submittal. He plans to schedule another presentation with the Parish President and three more board members. A motion by John DeBlieux and seconded by Jacob Brown to authorize David to apply for the grant after the review of the agreement by Danna. No opposition. Motion passed. Jacob thinks the technology is great but it may be more expensive than originally presented.**
      9. **David discussed turning over the EDC board to TEDA as it is inactive. A motion by Greg Landry and seconded by Dan Davis to have Danna look into the process of turning the EDC board over to TEDA. No opposition. Motion passed.**
      10. **David advised that the BRIC Grant was discussed under the Rock Jetty status.**
6. **Executive Session will be tabled until the March meeting.**
7. **COMMITTEE REPORTS – The executive committee is waiting to review the insurance quotes. John DeBlieux discussed the last marketing committee meeting with Brew. The Port budget $100,000 but the committee has prioritized the budget to $68,000. A motion by John DeBlieux and seconded by Joe Caldwell to kick off Brew and allow David to sign the contract to begin Phase I. No opposition. Motion passed.**

**VII.COMMISSIONER’S COMMENTS – Dan Davis thanked Danos for the presentation.**

**VIII.STAFF REPORT – David advised that the PAL Conference is the week of the 19th.**

**IV.ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by Dan Davis and seconded by John DeBlieux. The meeting was adjourned at 1:04 pm. No opposition. Motion passed.**